Career Journal Rubric

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| **Item** | **Possible Pts** | **Requirements for FULL Points: Each bullet worth 1 pt. UNLESS otherwise noted** |
| Correct Name of the Career | 1 | * Correct name (on top line in bold capital letters)
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| Education and/or Training Required (complete sentences) | 4 | * Important skills
* Recommended high school classes and extra-curricular activities
* College major, training programs, licenses and certificates as necessary
* Any necessary postgraduate study or work required
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| Responsibilities and Daily Activities(complete sentences) | 5 | * List the common responsibilities and activities (3 points)
* Any differences based on specialization?
* Where would you work/ Who would you work for
 |
| Salary Range | 3 | * Provide range, not just the average
* Specific to state
* Include what can influence salary (e.g., experience, education)
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| Documentation of Sources | 3 | * Complete (with all available information)
* Formatted based on APA style guidelines
* Alphabetized
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| Self-Reflection(complete sentences) | 5 | * Had you heard of this career before?
* One positive thing about this career
* One negative thing about this career
* Would you like to have this job?
* Why or why not?
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| Grammar and Spelling | 2 | * Correct grammar throughout
* Correct spelling throughout
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| Format | 2 | * Headings (items) in bold with bulleted responses in complete sentences
* 12 pt. times new roman, 1.15 or 1.5 space, 1 inch margins
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25 Available Points