Career Journal Rubric

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| **Item** | **Possible Pts** | **Requirements for FULL Points: Each bullet worth 1 pt. UNLESS otherwise noted** |
| Correct Name of the Career | 1 | * Correct name (on top line in bold capital letters) |
| Education and/or Training Required (complete sentences) | 4 | * Important skills * Recommended high school classes and extra-curricular activities * College major, training programs, licenses and certificates as necessary * Any necessary postgraduate study or work required |
| Responsibilities and Daily Activities  (complete sentences) | 5 | * List the common responsibilities and activities (3 points) * Any differences based on specialization? * Where would you work/ Who would you work for |
| Salary Range | 3 | * Provide range, not just the average * Specific to state * Include what can influence salary (e.g., experience, education) |
| Documentation of Sources | 3 | * Complete (with all available information) * Formatted based on APA style guidelines * Alphabetized |
| Self-Reflection  (complete sentences) | 5 | * Had you heard of this career before? * One positive thing about this career * One negative thing about this career * Would you like to have this job? * Why or why not? |
| Grammar and Spelling | 2 | * Correct grammar throughout * Correct spelling throughout |
| Format | 2 | * Headings (items) in bold with bulleted responses in complete sentences * 12 pt. times new roman, 1.15 or 1.5 space, 1 inch margins |

25 Available Points