****

**GROUP PROJECT CONTRACT**

**Project Name:**

Start Date:

Due Date:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Phone | Strengths & Skills | Areas for Growth | Personal Goal |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Agreed-Upon Norms**

|  |  |
| --- | --- |
| Communication | *1- We will check email and respond to calls and texts in a timely manner*  *2- We will use respectful language* |
| Understanding | *1- Group progress meetings*  *2- Ask for help if something’s not clear* |
| Decision-Making | *1- Consensus? Majority?*  *2- No bullying* |
| Holding each other Accountable | *1- We complete our work on time*  *2- We do our BEST work EVERY time*  *3- We do not disappear during group worktime*  *4- We don not use our phones or internet for non-project related activities* |
| Access to Information | *1- We will create a google docs folder*  *2- Everything gets posted there- it’s not complete until it’s posted for everyone* |
| Trust & Respect | *1- We give everyone meaningful work*  *2- It will relate to their personal strengths an goals* |
| Absences & tardiness | *1-Communication with group must occur in a timely manner*  *2- 3- Group decides if absences = abandonment& member completes on their own*  *3- Members can recommend %-off final grade, must be unanimous* |

**Consequences for violating agreed-upon norms**

1. Verbal Warning (how many?) \_\_\_\_\_\_\_
2. Written warning & team/teacher meeting
3. Fired- Team member completes project on their own